



CREDIT APPLICATION

CUSTOMER INFORMATION			
Name and Title:			
Company Name:		FED TAX ID #:	
Phone:	Fax:	Email:	
Registered company address:			
City:	State:	Zip:	
Date Business Commenced:			
<input type="radio"/> Sole proprietorship <input type="radio"/> Partnership <input type="radio"/> Corporation <input type="radio"/> Other _____			
List Names of Owner, Partners, Officers and Titles:			
BANKING AND CREDIT INFORMATION			
Primary business address:			
City:	State:	Zip:	
How long at current address?			
Phone:	Fax:	Email:	
Bank name:			
Bank address:			
Phone:	Fax:	Contact email:	
Type of account:	Account #:		

BUSINESS/TRADE REFERENCES

Company Name:		
Address:		
City:	State:	Zip:
Phone:	Fax:	Email:
Type of account:		
Company Name:		
Address:		
City:	State:	Zip:
Phone:	Fax:	Email:
Type of account:		
Company Name:		
Address:		
City:	State:	Zip:
Phone:	Fax:	Email:
Type of account:		

INVOICES – ACCOUNTS PAYABLE

Primary contact name:		
Phone:	Fax:	Email:
Are purchase orders required?: Yes No		Are monthly statements required? : Yes No
How do you wish to receive your invoices and statements? Mail Fax Email		
Tax exempt? (If yes, attach certificate.):		

AGREEMENT

I certify that the information provided in this Application is correct and complete. I authorize NOVA RECON to make inquiries into the banking and business/trade references that I have supplied.

PAYMENT TERMS: Payment is due within fifteen (15) days upon receipt of invoices. Accounts over thirty (30) days will be charged a (2%) per month, or twenty four percent (24%) per annum finance charge. Accounts requiring attorney services for collections will be surcharged an additional thirty three percent (33%) collection fee or the maximum legal limit. Claims arising from invoices must be made within seven (7) working days.

ATTORNEY’S FEES: In the event of a breach of this Agreement by the Customer, the Customer is responsible for all attorney’s fees and collection fees brought and enforced by this Agreement.

TERMINATION: This agreement may be terminated at any time upon a breach of the Agreement.

This agreement shall be binding on the parties and their successors and assigns. Handwritten alterations to this agreement are nonbinding. The representations, warranties, and indemnifications contained herein shall survive the termination in this Agreement.

In order to induce NOVA RECON to extend credit to Customer, the undersigned does hereby absolutely, unconditionally, and personally guarantee to NOVA RECON the performance of all obligations of Customer arising under this credit agreement, including, without limitation, the payment of all indebtedness as the same are due or come to be due or accelerated whether such indebtedness and obligations exist on the date of this instrument or are incurred after such date. The obligations of this Personal Guaranty shall be binding on the heirs, administrators, successors and assigns of the undersigned.

SIGNED and AGREED:

Printed Name: _____ Title: _____

Signature: _____ Date: _____

Printed Name: _____ Title: _____

Signature: _____ Date: _____

Accepted by NOVA RECON: _____ Date: _____

Please return credit applications to sales@novarecon.com

Payments Address: NOVA RECON 9515 Contractors Ct Suite 100 Manassas VA 20109

NOVA RECON 7326 Old Compton Rd. Manassas VA 20109

Ph: 703-479-2219 Fax: 703-330-7183